	Scientific English II-E3 (Presentation & Discussion)			
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Forbes magazine reports that "seventy percent of employed Americans who give presentations agree that presentation skills are critical to their success at work (...) The other 30% don't know it yet."

In this new global and interconnected world, being able to clearly and succinctly communicate ideas is becoming more and more a basic requirement for success at work. Presentation skills are to the XXI century what English skills were to the XX century: a necessity, rather than a luxury.

The aim of this class is to help you improve your communication proficiency, focusing on presentation and discussion skills in English.

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At the end of the year, you should be able to present ideas in a concise and orderly manner, in both small and large settings, either individually or as part of a group. The principles behind the use of slideware, slidedocs, color and presentation theory, graphic creation, data delivery, etc., will be introduced during this two semester-long practical class.

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This practical class will divide the learning of presentation skills in the following building blocks:

FIRST SEMESTER
1. Guidance
2. Individual Presentations
3. Presentations
4. Preparation
5. Design
6. Delivery
7. Group Preparations
8. Individual Presentations

SECOND SEMESTER
1. Exercise
2. Technical Graphics
3. Exercise
4. Slidedocs/Other Media
5. Technical Presentations
6. Final Presentations

Scientific English II-E3 (Presentation & Discussion)(2)

These topics will take between one to four weeks each one, will be delivered throughout the two semesters assigned to this class, and will be built in conjunction with regular practice and discussion. You will have to prepare and present several individual and group presentations during the whole year.

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Evaluation will be based on class participation (20%), feedback from other students (10%), and feedback and scores from the instructor (70%). Details will be explained in class.

To pass this class, you need to be able to proficiently prepare, design, and deliver general and technical presentations in English.

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Handouts will be provided at the beginning of each section.

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Garr Reynolds   Presentation Zen: Simple Ideas on Presentation Design and Delivery   ISBN: 9780321525659
Nancy Duarte   Slide:ology: The Art and Science of Creating Great Presentations   ISBN:9780596522346
Dan Roam   Show and Tell: How Everybody Can Make Extraordinary Presentations   ISBN: 9781591846857
Dona Wong   The Wall Street Journal Guide to Information Graphics   ISBN:9780393072952
Stephen Few   Show Me the Numbers: Designing Tables and Graphs to Enlighten   ISBN:9780970601971
Edward Tufte   The Visual Display of Quantitative Information   ISBN:9780961392147

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As an eminently practical class, you will be expected to work on your own time, preparing and honing the ideas and presentations that you will deliver during class.

Additional time to watch notable presentations online (TED, PechaKucha, Toastmasters, etc., as recommended by the instructor during classes) will be required.

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Office hours will be provided during the first class.