◆Class withdrawal

During this period, you can ask for cancelling your registration.

The [Class Withdrawal] page will appear on KULASIS during this period.
If you have some courses you want to withdraw,
finalize your request for cancelling your registered courses.

[Class withdrawal]

The courses you cancelled during this period are treated as the courses you do not register in this semester. This means you are not assessed in the courses and accordingly, the courses are not taken into account in the calculation of GPA.

Regardless of whether there are registration cancellations or not, any class registration cannot be added during this period. And class registration cannot be withdrawn or cannot cancel your withdrawal of a class after this period. Therefore, pay close attention, when you cancel a course.

It is not accepted to withdraw English, undergraduate 1st-year class designated courses in primary languages, "Readings in Humanities and Social Sciences (Economics, English) A or B-E1" and intensive lectures not applied on KULASIS. Also it is not allowed to withdraw intensive classes in ILAS seminar, intensive courses in Common Graduate Courses and intensive courses in Interdisciplinary Graduate Courses, which finish the class before the class withdrawal period.

(1) Cancelling your registered course

The course moves to the list of class cancellation when you click ［X］.

If you would like to withdraw several courses, pick up all of the courses you would like to withdraw by repeating this operation. Then, go to [Apply for Class Cancellation].

(2) Putting cancelled courses back

Check courses you want to put back and click [Return a Class with ☑ to Timetable].

[Return a Class with ☑ to Timetable]

(3) Finalizing your class withdrawal

Confirm courses you are canceling and click "Finalize" button.

The confirmation email is sent after you finalized.
Once you finalized it, you cannot change it, so make sure to confirm the cancelled courses carefully before finalization. If you want to change it after finalization, request the Liberal Arts and Sciences Courses Student Desk to cancel the finalization by 17:15 on the last day of the period.

Click [Apply for Class Cancellation]

[Finalize]