Course number	G-LAS01 80002 LE10				

Course title (and course title in English)	Basics of Academic Information Literacy Basics of Academic Information Literacy	Instructor's name, job title, and department of affiliation	Institute for Liberal Arts and Sciences Professor,KITA HAJIME Kyoto University Library Associate Professor,KITAMURA YUMI Institute for Liberal Arts and Sciences Associate Professor,FLANAGAN BrendanJohn Academic Center for Computing and Media Studies Professor,Ogata Hiroaki

Group	Common Graduate Courses	Field(Classification)	Computer Science and Information Technology

Language of instruction	English	Old group		Number of credits	0.5

Hours	7.5	Class style	Lecture (Face-to-face course)	Year/semesters	2025 Intensive, First semester

Days and periods	Intensive 2nd-5th period on June 6	Target year	Graduate students	Eligible students	For all majors

[Overview and purpose of the course]

The purpose of this course is to obtain the basic knowledge and academic skills to prepare yourself in conducting research activities as a graduate student. The contents of the course include: 1) library instruction to develop search skills online and offline, 2) campus information services and their adequate use, 3) practical issues on information network and computers in relation to the campus information system, and 4) information security and ethics.

[Course objectives]

Students learn the effective search skills of library collection and how to utilize the academic information for their studies, as well as the manners and ethics when publishing his/her works as academic papers.

Students acquire basic knowledge in utilizing computers, LAN and internet for academic studies.

Students know campus information services such as KUINS and can use them adequately in his/her laboratory.

Students know and can practice the rules to follow in using computers and networks for academic activities in the university recognizing issues in information security and ethics.

[Course schedule and contents)]

Course is given as an intensive course of four class hours. It treats the following topics:
1) Utilization of university library, information search and publication (1 class hour)
2) Basics of information network (1 class hour)
3) Usage of campus information services (1 class hour)
4) Information security and ethics (1 class hour)

Basics of Academic Information Literacy(2)

[Course requirements]

None

[Evaluation methods and policy]

Grades are based on participation to classes, and submission of assignments. Completion of information security e-learning provided by the Institute for Information Management and Communication (IIMC) is required.

[Textbooks]

Course materials will be provided electronically using the course management system PandA.

[References, etc.]

References, etc.

Introduced during class

[Study outside of class (preparation and review)]

Students are required to complete Information Security e-Learning by IIMC in advance. They are also required to submit several assignments.

[Other information (office hours, etc.)]

Survey on students' knowledge and skills in information literacy will be carried out in class. Course materials will be provided electronically. To attend classes with a device such as a laptop PC to refer the downloaded materials is desirable.

[Essential courses]