

Course number		U-LAS51 10004 SB48					
Course title (and course title in English)		オーラルプレゼンテーション (全・英) -E3 Oral Presentation (All Faculties, English)-E3			Instructor's name, job title, and department of affiliation		Part-time Lecturer, SMITHERS , Ryan William
Group	Career Development			Field(Classification)		International Communication	
Language of instruction	English			Old group	Group C	Number of credits	2
Number of weekly time blocks	1	Class style	Seminar (Face-to-face course)			Year/semesters	2024・First semester
Days and periods	Tue.2		Target year	2nd year students or above		Eligible students	For all majors
[Overview and purpose of the course]							
<p>The course will help students develop presentation skills for academic and business settings. More specifically, students will learn how to make successful speeches that incorporate quality slides with the appropriate poise for both academic and business contexts.</p> <p>学術に必要なプレゼンテーションスキルを向上させます。効果的なスライドを提示させながらスピーチをするスキルを中心とします。</p>							
[Course objectives]							
By the end of this course, students should be able to: (1) recognize the characteristics of successful presentations; (2) incorporate techniques learned in class into their own presentations; (3) create and deliver coherent presentations from the introduction to the conclusion; and (4) give presentations with greater fluency and confidence.							
[Course schedule and contents)]							
Week 1: Orientation and goal setting for the course Week 2: Elements of good presentations: voice, eye contact, and gestures Week 3: Openings and introductions - part 1 Week 4: Openings and introductions - part 2 Week 5: The body of a good presentation - part 1 Week 6: The body of a good presentation - part 2 Week 7: The body of a good presentation - part 3 Week 8: Closing and conclusions Week 9: Question and answer time Week 10: Creating effective PowerPoint slides Week 11: Using PowerPoint effectively Weeks 12-14: Final individual presentations Feedback							
[Course requirements]							
None							
[Evaluation methods and policy]							
The grading policy will be as follows:							
Short presentations 30%							

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オーラルプレゼンテーション (全・英) -E3(2)

Active class participation 40%

Final presentation 30%

[Textbooks]

Not used

Materials will be provided by the instructor and distributed during class.

[Study outside of class (preparation and review)]

Students are expected to watch videos or read materials outside of class in order to prepare for class discussions. Students are also expected to prepare adequately for all presentations.

[Other information (office hours, etc.)]