Course number	G-LAS02 80001 SE48

Course title (and course title in English)	Presentation for Graduate Students	Instructor's name, job title, and department of affiliation	Institute for Liberal Arts and Sciences Senior Lecturer,MCCARTHY　Tanya Miranda

Group	Common Graduate Courses	Field(Classification)	Language and Communication

Language of instruction	English	Old group		Number of credits	1

Hours	15	Class style	Seminar (Face-to-face course)	Year/semesters	2025 Intensive, First semester

Days and periods	Intensive August 19, 20, 22 Tuesday and Wednesday Periods 2, 3, 4; Friday Periods 2, 3 August 5,6,8 Tuesday and Wednesday Periods 2, 3, 4; Friday Periods 2, 3 August 26, 27, 29 Tuesday and Wednesday Periods 2, 3, 4; Friday Periods 2, 3	Target year	Graduate students	Eligible students	For all majors

[Overview and purpose of the course]

This course is designed to provide graduate students with an opportunity to develop their ability and confidence when presenting field-specific content to an informed audience. Giving presentations in an academic setting, whether it is in a classroom, laboratory context, or at a conference, has become increasingly necessary for students at the graduate level. Course content extends from how to greet the audience to how to answer audience questions.

[Course objectives]

Students successfully completing this course will be able to do the following:
    Create an appropriate presentation slideshow for a conference or a research laboratory presentation;
    Clearly introduce and provide an overview of the talk through appropriate signposting;
    Properly display visual aids to enhance audience understanding of research data;
    Use posture and movement to engage the audience;
    Use gestures, voice, and eyes to emphasize information and connect with the audience;
    Produce a research presentation; and
    Answer audience questions.

[Course schedule and contents)]

Session 1: Introductions, conferencing, and networking
Session 2: Structure of academic presentations
Session 3: Information Organization: From greetings to goodbyes
Session 4: Body language and gestures

Session 5: Creating effective slideshows and displaying research data
Session 6: Explaining data
Session 7: Answering basic research and audience questions
Session 8: Student presentations and instructor feedback

* Please note that this course will take place at:

YOSHIDA Campus on the following dates: 8/5, 8/6, 8/8
KATSURA Campus on the following dates: 8/19, 8/20, 8/22
YOSHIDA Campus on the following dates: 8/26, 8/27, 8/29

Students can sign up for only one of these courses.

Tuesday (2-3-4 periods)
Wednesday (2-3-4 periods)
Friday (2-3 periods)

[Course requirements]

This course has a limit set on student enrollment to 20 students. In the case where many students wish to enroll in class, a lottery system will decide inclusion.

*   KULASIS   7
                    The course registration is not conducted via KULASIS. Application is scheduled to be accepted around July, and the details will be announced separately.

[Evaluation methods and policy]

20% Active Participation*
20% Slideshow Creation
60% Main (30%) and Minor (30%) Presentations

*Be sure to attend all class sessions. Grading occurs throughout the course during class presentations. Any absences during these grading times will result in a score of "0" for graded presentations and tasks.

[Textbooks]

Not used
A booklet will be provided to the students by the teacher. It will be uploaded to PandA.

[References, etc.]

References, etc.
Introduced during class

[Study outside of class (preparation and review)]

Students will be asked to work on several smaller in-class talks and one larger presentation as their primary out-of-class homework assignment. This includes recording your own presentations and uploading them to Google Drive.

[Other information (office hours, etc.)]

Students will use Google Drive during presentations, with specific focus on Google Docs and Google Slides. Some computer skills are required, though most in-class work can be performed on a smartphone or a tablet.

Familiarity with Google Docs and Slides is not required--only the willingness to learn the basics of these skills.